

## BURTON HOSPITALS NHS FOUNDATION TRUST

### MATRONS' PROFILES (INCLUDES LEAD NURSE FOR CANCER SERVICES)

**Name:** Stephanie Bowler

**Job Title:** Matron-maternity and Supervisor of Midwives

**Responsibilities:**

Responsible for the day to day management of the Maternity unit, including the provision of an environment to facilitate evidence based practice and the continuing professional development of staff.

Continuing 24-hour responsibility for the day-to-day acute element of the maternity services, in conjunction with the other Maternity Matrons.

Working with the General Manager/Head of Midwifery provide strategic, clinical and managerial leadership, which reflects and supports current and future needs of the maternity services and the Clinical Governance Agenda.

Named midwife Professional for Safeguarding children

Supervisor of Midwives

Deputise for the General Manager/Head of Midwifery as necessary.

Directorate Lead for Prevention of Infection

Responsible for antenatal services and antenatal screening

Investigates complaints and supports staff through the litigation process

Undertakes investigations within the Trust

Monitors skill mix and maternity establishment

Reviews National Reports/Guidance

Reviews and produces clinical guidelines

Participates in On call managers rota

Produces business cases

Ensures appraisal is cascaded within department

Undertakes de-brief of maternity patients

Responsible for Health and Safety in ward areas

Represents maternity to co-ordinate post graduate study

<b>Previous Roles</b>	
<b>Period (Month &amp; Year)</b>	<b>Job Title and organisation</b>
January 1976- march 1979	Student nurse, Burton Hospitals NHS Trust
January 1980- May 1987	Staff Nurse, Burton Hospitals NHS Trust
May 1987- Nov 1988	Student midwife, Burton Hospitals NHS Trust
Nov 1988- Oct 1995	Midwife, Burton Hospitals NHS Trust
Oct 1995-Mar 2004	Team Leader, Burton Hospitals NHS Trust
March 2004-present	Matron, Burton Hospitals NHS Trust

**Name:** Lorna Catlin

**Job title:** Matron, Emergency Care

**Responsibilities:**

Responsible for the management of the Emergency Department and Emergency Assessment unit.

To provide operational and professional nursing support.

Responsible for monitoring and continual improvement of standards of clinical and non-clinical care.

**Managerial responsibilities include:**

Financial management

Leadership

Infections control

Manpower management

Risk management

Patient involvement

Communications

**Any other relevant info**

Health and Safety representative for medicine and diagnostics directorate.

Non-Medical nurse prescribing representative for the Trust.

**Previous Roles**

<b>Period (Month &amp; Year)</b>	<b>Job Title and organisation</b>
08/2003 – 04/2005	Lecturer/Practitioner, ED
02/2003 – 07/2003	Sister, ED
10/2002 – 02/2003	Night Nurse Practitioner (six month secondment)
09/1996 – 09/2002	Sister, ED
03/1993 – 08/1996	Senior Staff Nurse, ED
05/1992 – 02/1993	Acting sister, ED
01/1990 – 04/1992	Senior Staff Nurse, ED
08/1988 – 12/1989	Senior Staff Nurse Male Surgery
01/1988 – 07/1988	Staff Nurse Emergency Admissions

**Name:** Mary Giles

**Job title:** Theatre Manager / Modern Matron

**Responsibilities:**

To provide operational management and accountability for Theatres.

To provide direction and leadership for Theatre staff.

**Any other relevant info**

**Previous Roles**

**Period (Month & Year)**

**Insert Job Title and Organisation**

2004 -2005

Theatre Matron

1993-2004

Senior Theatre Sister Burton

1991-1993

Clinical Tutor, Theatres Burton

1985-1991

Theatre Sister QEH, Birmingham

1982-1985

Theatre Staff Nurse, QEH, Birmingham

**Name:** Alison Haynes

**Job title:** Matron, Medicine Directorate and Diagnostic Services

**Responsibilities:**

Wards Acute stroke unit/ ward 8  
Ward 42 rehab and intermediate care  
Ward 43 rehab and intermediate care  
Ward 44 Stroke rehabilitation  
Lead for Infection control within Medicine  
Lead for Dementia/ Frail Elderly

**Any other relevant info**

**Previous Roles**

**Period (Month & Year)**

**Job Title and Organisation**

February 1992

Band 5 nurse rehabilitation and care of the elderly

February 1996

Band 6 Sister as above

June 2002

Ward Manager as above

May 2005

Matron, Medicine Directorate and Diagnostic Services

**Name:** Laura Hitchins

**Job title:** Lead Nurse/Manager for Cancer Services

**Responsibilities:**

Manage all of cancer services including the chemotherapy unit, chemotherapy clinics, breast unit, cancer data team and specialist palliative care services and all of the staff involved in provision of these services.

Lead for delivery of Cancer waiting times within the Trust.

Lead for national cancer Peer Review process at Queen's Hospital and for the implementation of the National Chemotherapy Advisory Group (2009) Trust action plan.

Responsible for implementation of relevant policies and procedures in line with Cancer Reform Strategy and all other relevant national cancer strategies, NICE recommendations etc.

**Any other relevant info**

**Qualifications:-**

PGD – Applied Health Palliative Care  
BSc (hons) Palliative Care  
BA (Hons) Nursing Studies  
RGN

**Previous Roles**

<b>Period (Month &amp; Year)</b>	<b>Job title and organisation</b>
08/2004-01/2005	CNS Chronic Pain, Burton Hospitals
03/2002-07/2004	Unit Manager Marie Curie Hospice, Solihull G/H
12/2001-03/2002	Community Staff Nurse, Harvey Road Clinic E
02/1998- 12/2001	Specialist Palliative Care team Leader, Marie Curie, Solihull F
06/1996 – 01/2008	Palliative Care Staff Nurse Macmillan Palliative Care Unit, Evesham Community Hospital
01/1995 – 06/1996	Staff Nurse, Evesham Community Hospital D/E

**Name:** Jane Humphries

**Job title:** Matron Paediatrics/Neonatal Unit/Paediatric Diabetes Nurse Specialist. (PDSN)

**Responsibilities:**

- (a) In the Matron role – to have expert clinical knowledge and skills in Paediatric Nursing issues. To manage and provide strategic and clinical leadership to the Paediatrics/Neonates service. To continually support the current and future needs of the service. Deputise for the General Manager as required.
- (b) In the PDSN role – to be an advanced clinical specialist in Paediatric Diabetes Care. To provide nursing leadership and have overall nursing responsibility for the care of a defined caseload of children and young people with diabetes in the community and hospital. To have a high level of professional personal autonomy.

**Any other relevant info**

Job share Matron Role with Trish McGrath

**Previous Roles**

<b>Period (Month &amp; Year)</b>	<b>Job title and organisation</b>
2007 - present	Matron Paediatrics/Neonates/PDSN
2005 - 2007	Acting Up Matron Paediatrics/Neonates /PDSN, Burton Hospitals NHS Trust
1999 - 2005	Senior Paediatric Sister/ Paediatric Diabetes Nurse Specialist (PDSN), Burton Hospitals NHS Trust
1985 - 1999	Paediatric Sister, Burton General Hospital
1984 - 1985	Paediatric Staff Nurse, Burton General Hospital
1982 - 1984	Paediatric Staff Nurse – Cardio thoracic wards, Birmingham Children’s Hospital
1981 - 1982	Post Reg Training for Registered Sick Children’s Nursing, Birmingham Children’s Hospital
1980 – 1981	Staff Nurse Children’s, London
1977 - 1980	Student Nurse – SRN, London

<b>Name:</b> Lisa Lamb	
<b>Job title:</b> Clinical Matron – Orthopaedics	
<b>Responsibilities:</b>  Clinical matron with Professional, managerial and operational responsibilities for Wards 19, 20, Pre assessment Clinic and Fracture Clinic.	
<b>Any other relevant info</b>	
<b>Previous Roles</b>	
<b>Period (Month &amp; Year)</b>	<b>Job title and organisation</b>
Jan 2000 to September 2006	Ward Sister & Ward Manager, Ward 20, Burton Hospitals NHS Trust
Sept 1996 to Jan 2000	Senior Staff Nurse, Ward 20, Burton Hospitals NHS Trust
Jan 1993 to Aug 1996	Staff Nurse & Senior Staff Nurse, Queens Medical Centre, Nottingham
Jan 1991 to Sept 1992	Sister, Mona Vale Hospital, Sydney, Australia
March 1990 to Dec 1990	Staff Nurse, Ward 4, Burton General Hospital

**Name:** Valerie McCarthy

**Job Title:** Directorate Matron for surgical services

**Responsibilities:**

Lead matron for professional, managerial and operational responsibilities for Wards 4,11,12,14,19,20,Belvedere centre, Fracture clinic, Clinical nurse specialists, pre assessment, critical care, Burton clinic, Out patients dept, dental dept, clinical matrons.

**Any other relevant info**

**Previous Roles**

**Period (Month & Year)**

**Job Title and Organisation**

2000 - 2003

Matron in medicine – City Hospital, Birmingham

1986 - 2003

Ward manager roles – City Hospital,  
Birmingham

**Name:** Trish McGrath

**Job title:** Matron Paediatrics/Neonatal & Named Nurse For Child Protection

**Responsibilities:**

Safeguarding Children and Young People in Hospital Management of the Paediatric and Neonatal Unit

**Any other relevant info**

**Previous Roles**

**Period (Month & Year)**

**Job Title and Organisation**

2004-2005

Ward Manager, Burton Hospitals NHS Trust

1997-2004

Sister, Burton Hospitals NHS Trust

1993-1997

Staff Nurse, Burton Hospitals NHS Trust

**Name:** Maggie McKeown

**Job Title:** Matron Maternity

**Job Summary**

Expert clinical knowledge, being able to lead other midwives in advancing midwifery provision within the Maternity unit. As an expert the post holder must have wide experience of normal Midwifery and high-risk obstetrics.

Responsibility for the day to day management of the Maternity unit, including the provision of an environment to facilitate evidence based practice and the continuing professional development of staff.

Continuing 24-hour responsibility for the day-to-day acute element of the maternity services, in conjunction with the other Directorate other Directorate Matrons.

Working with the General Manager/Head of Midwifery I provide strategic, clinical and managerial leadership, which reflects and supports current and future needs of the maternity services and the Governance Agenda. I am involved in developing and maintaining collaborative working and good communication within the Directorate, to provide evidence based positive patient experience.

Deputise for the General Manager/Head of Midwifery as necessary.

**General Responsibilities**

- Reviews/Benchmarking of National Documents Reports
- Clinical Guidelines
- Women & Children On Call Managers rota
- Service Improvement targets
- Business Cases
- Appraisals
- Transforming to 2012 Project
- Patient & Staff Debriefing
- Audit
- Health and Safety
- Matron Walkabout
- Matron representation on Directorate board
- Professional forum
- Curriculum planning
- Infection Control

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<b>Any other relevant info</b>	Registered Nurse 1979 (Burton School of Nursing)
<b>Previous Roles</b>	
<b>Period (Month &amp; Year)</b>	<b>Job Title and Organisation</b>
March 2004 to date	Maternity Matron, Burton Hospitals NHS Trust
September 1995 – February 2004	Midwifery Team Leader, Burton Hospitals NHS Trust
May 1992 – September 1995	Midwife, Grade G, Burton Hospitals NHS Trust
April 1988 – May 1992	Midwifery Sister, Antenatal Clinic, Burton Hospitals NHS Trust
June 1985 – April 1988	Community Midwifery Sister
November 1981 – June 1985	Staff Midwife, Burton Maternity Unit

<b>Name:</b> Sally Rushby	
<b>Job title:</b> Clinical Matron, Critical Care	
<b>Responsibilities:</b>  Critical Care Department Acute Care Education (includes resuscitation department and simulation) Clinical Site Practitioners Ward 14	
<b>Any other relevant info</b>	Critical Care is in the Women's, Children's and Surgical Services Directorate and as such I act as surgical matron in their absence.
<b>Previous Roles</b>	
<b>Period (Month &amp; Year)</b>	<b>Job Title and organisation</b>
April 2006 until Present	Clinical Matron, Critical Care
September 2003 - April 2006	Senior Sister, Critical Care, Burton Hospitals NHS Trust
January 1990 until 2003	Sister critical Care, Burton Hospitals NHS Trust

<b>Name:</b> Gillian Salmon	
<b>Job title:</b> Matron – Delivery Suite, Supervisor of Midwives	
<b>Responsibilities:</b>  Delivery Suite, Triage, Day Assessment Unit, bereavement support services Women and Children.	
<b>Any other relevant info</b>	Work in close liaison with Maternity Matrons for the day to day running of acute maternity services, participating in an on call managers' rota for women and children to include community and neonatal services.
<b>Previous Roles</b>	
<b>Period (Month &amp; Year)</b>	<b>Job Title and Organisation</b>
Feb 02 - current	Current role, Burton Hospitals NHS Foundation Trust
1994 - 2002	Midwifery Sister, Burton Hospitals NHS Trust
1994 - 1996	IT project midwife lead, Burton Hospitals NHS Trust
1989 - 1994	Midwife
1984 - 1989	Neonatal Nurse
1978 - 1980	Registered nurse acute services Burton Hospitals

<b>Name:</b> Hilary Sullivan	
<b>Job title:</b> Matron (Acute Medicine)	
<b>Responsibilities:</b>  Responsible for wards 3, 6, CCU, 7 and Diabetes and GUM. Bed management and Discharge lounge and Tissue Viability nurse. Directorate clinical lead for PPE and Single Sex Accommodation.	
<b>Any other relevant info</b>	Have a degree in Professional Issues in Nursing and studying for Masters in Leadership in Health and Social care.  I am ALS and TNCC trained and have HDU course at Level 3.
<b>Previous Roles</b>	
<b>Period (Month &amp; Year)</b>	<b>Job Title and Organisation</b>
October 2001 – July 2006	Night Practitioner, Burton Hospitals NHS Trust
October 1997 - October 2001	Night Sister – Bupa Little Aston – Sutton Coldfield

**Name:** Andrea Vaughan

**Job title:** Clinical Matron

**Responsibilities:**

Clinical matron with professional, managerial and operational responsibilities for Wards 4, 11, 12, 14, Belvedere Centre, Colorectal CNS, Upper GI CNS and also the link for Ophthalmology staff seconded to the Treatment Centre.

**Any other relevant info**

**Previous Roles**

<b>Period (Month &amp; Year)</b>	<b>Job title and organisation</b>
1995- 2005	Ward sister and Ward Manager Ward 12, Burton Hospitals NHS Trust
1987-1995	Staff and Senior Staff Ward 12, Burton Hospitals NHS Trust