

Burton Hospitals NHS Foundation Trust

Council of Governors

RULES OF PROCEDURE

REGISTERS

1. Introduction

The National Health Service Act 2006 requires public benefit corporations to have a number of registers.

The Burton Hospitals NHS Foundation Trust is required to make copies of the register of members available to members of the public, except in prescribed circumstances. The Public Benefit Corporation (Register of Members) Regulations 2004 sets out those circumstances.

2. Registers (Paragraphs 30 – 32 of the Constitution)

The Trust shall have

- A register of members showing , in respect of each member, the constituency to which they belong and, where there are classes within it , the class to which they belong. (*refer also to section 3 below*)
- A register of members of the Council of Governors
- A register of Directors
- A register of interests of the Directors

3. Members Register

- 3.1 Any member of the Foundation Trust may request that their details are not made available to members of the general public in the register of members. This provision ensures individuals have the right to request that their details are not disclosed and takes account of the approach that has been adopted for public availability of the electoral register, because of the effect of European Community law, the Data Protection Act 1998, and subsequent case law.

3.2 Implementing the Regulations

The Regulations only restrict access by the public to the members' register. The Regulations will not prevent an individual from having access to the full register of members if this is necessary for them to carry out legitimate statutory functions. This may include, for example, the Returning Officer for elections to the Council of Governors.

4. Register inspection and copies

The registers will be available for inspection by members of the public, free of charge at all reasonable times. Copies or extracts will be provided on request.